



КОНГРЕС УКРАЇНЦІВ КАНАДИ

UKRAINIAN CANADIAN CONGRESS

CONGRÈS DES UKRAINIEN-CANADIENS

Position Announcement

FUNDRAISING COORDINATOR – UKRAINIAN CANADIAN CONGRESS

The Ukrainian Canadian Congress (UCC or Congress) is seeking a dynamic and highly motivated individual with a broad set of skills and experience as the Fundraising Coordinator for Canada's national organized voice of the Ukrainian community.

The Ukrainian Canadian Congress is seeking an experienced fundraiser with a successful track record of securing significant commitments from individuals, foundations, organizations and corporations. Working closely with the Board and Executive, the Fundraising Coordinator will be a front line fundraiser, building partnerships with UCC supporters, with a particular focus on individual, corporate and community partners. The successful candidate will require a solid track record of building philanthropic relationships with foundations, estates, corporations and individuals, from the identification of new prospects to solicitation and stewardship.

Qualifications

- A keen understanding of the of the Ukrainian Canadian community in Canada
- A minimum of a Bachelor's degree
- Three or more years of experience in a dynamic not-for-profit environment
- A very strong track record in securing significant philanthropic commitments from and strategic partnerships with multiple donor markets
- Exceptional writing skills, with a track record in successful proposal writing
- Good experience in volunteer relations
- Proficiency in Microsoft Word, Excel and PowerPoint
- Strong interpersonal skills
- A willingness to travel
- Fluency in oral and written Ukrainian

Location: preference for Winnipeg, however, there may be some flexibility for the location where the successful candidate resides

Remuneration including a benefits package is commensurate with experience

Applicants can submit their resume and cover letter in confidence by e-mail only (with Fundraising Coordinator in the subject line to search.committee@ucc.ca). We thank all candidates who wish to apply; however, only those selected for an interview will be contacted.

Applications must be received by September 30, 2009. UCC reserves the right to select candidates in advance of the deadline in which case they will make such an announcement on their web site.